

Name: Dawood Khan

Address

17/4, Mirpur Road, Dhanmondi Dhaka, 1205

Phone 01671-029999

Email u2011202013@bacbd.org



OBJECTIVE

To be a part of Organization that provides an atmosphere of mutual growth and benefits, where I can show my talent and potential.

EDUCATION

BA in Business Administration

Institute: University of Derby, UK

Continuing

Courses are:

1. Delivering Winning Projects
2. Developing & Managing Performance
3. Issues in Global Business and Strategic Concepts
4. Improving Business Performance
5. International Purchasing & Strategic Concepts

HND (Higher National Diploma) in Business

Institute: Edexcel, UK

Major: Marketing

Result: Merit

Course Completed

- Business Environment
- Managing Financial Resources And Decisions
- Organization And Behavior
- Marketing Principles
- Aspects of Contract And Negligence For Business
- Business Decision Making
- Business Strategy
- Research project
- Marketing Intelligence
- Advertising And Promotion in Business
- Marketing Planning
- Sales Planning And Operations
- Financial Systems And Auditing
- Taxation
- Human Resources Management
- Human Resource Development

Higher Secondary Certificate (HSC), 2003

Ideal College

Result: 3.10 out of 5.00

Board: Dhaka

Subject: Business Studies

Secondary School Certificate (SSC), 2001

West Dhanmondi Yousuf High School

Result: 3.13 out of 5.00

Board: Dhaka

Subject: Business Studies

COMPUTER SKILL	<p>Operating Systems Windows98, Windows2000/XP</p> <p>Applications Ms-Word, Ms-Excel, Ms-Access, Ms-PowerPoint.</p> <p>Internet & Others Internet, E-Mail.</p>
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LANGUAGE SKILL	<ul style="list-style-type: none"> • Good command in spoken and written communication skill both in English and Bengali.
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PERSONAL INFORMATION	<p>Father's Name: MD Mozammel Haque Mother's Name: Roshan Ara Haque Date of Birth: 1986-12-31 Nationality: Bangladeshi Religion: Islam Marital Status: Single Permanent Address: 17/4, Mirpur Road, Dhanmondi Dhaka,1205</p>
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EXTRA CURRICULAR ACTIVITIES	<ul style="list-style-type: none"> • Participated in different cultural program in school, college & university level.
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HOBBY	<ul style="list-style-type: none"> • Traveling different places • Watching films and documentaries • Reading magazines • Playing cricket
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REFERENCES	<p>Abdullah-Al-Mamun CEO BAC International Educational Pathway Phone: 01713-302953 Email: mamun@bacbd.org</p> <p>Md. Sajjad Halim Sr. Asst. Manager BAC International Educational Pathway Phone: 01199-034469 Email: s.halim@bacbd.org</p>
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(Applicant Signature)
Date: August 23, 2014